



## Grant Application

The Ridge Meadows Education Foundation (RMEF) is committed to:

- Encourage and promote planned giving and legacy donations.
- Safeguard and administer endowment funds for the purpose to which they were intended.
- Establish and administer bursaries and scholarships.
- Provide funding to initiate, enrich and expand School District #42 programs.
- Provide opportunities for community partnerships and involvement for the benefit of students.

Through its grants program, RMEF accepts grant applications from schools (teachers & principals), Parent Advisory Committees and education partners to provide funds for enhanced fine arts, sports and specialty programs that benefit students in School District 42. The goal of the RMEF is to support the types of programs that encourage our youth to stay in school and experience a full, rich and well-rounded education. The RMEF also acts as a repository to manage bursaries and scholarships for district students.

**During the year we offer one grant application opportunity: Submission deadline for the grant applications is on March 15<sup>th</sup>.**

The Ridge Meadows Education foundation will evaluate applications and award grants within the parameters of the available funds. Particular consideration is given to projects which:

- ✓ Promote healthy living through sports, fitness and education programs.
- ✓ Enhance fine arts and cultural programs.
- ✓ Promote specialty programs that benefit students within School District #42.

Grant requests will not be considered for the following:

- X Administration or wage costs
- X Receptions or parties
- X Travel
- X Clothing
- X Advertising
- X Computer hardware
- X Tournament fees
- X Books
- X Other items deemed in appropriate by the selection review committee
- X Applications for the sole benefit of one student or family.

**Please fill out the attached grant application as thoroughly as possible in the space provided (Attach any additional supporting information).**

Name/Applicant: \_\_\_\_\_



Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

1) State goals and objectives for your request: \_\_\_\_\_

\_\_\_\_\_

2) Name of project: \_\_\_\_\_

3) Purpose of project: \_\_\_\_\_

\_\_\_\_\_

4) Scope of project: \_\_\_\_\_

\_\_\_\_\_

5) Is this a new or an existing project? \_\_\_\_\_

6) Duration of project from start (provide date): \_\_\_\_\_ Expected finish: \_\_\_\_\_

7) When are the funds required for the project? \_\_\_\_\_

8) Total cost of project? \_\_\_\_\_

➤ How much are you requesting from the Ridge Meadows Education Foundation? \_\_\_\_\_

➤ How much is your organization contributing? \_\_\_\_\_

➤ How much are other organizations contributing? \_\_\_\_\_

➤ Will your project require on-going funding and, if so, explain? \_\_\_\_\_

9) Please provide a detailed project budget, including all quotes and confirmation of estimated costs. \_\_\_\_\_

\_\_\_\_\_

10) The number of students who will benefit from this project/grant? \_\_\_\_\_

11) Describe your capability to conduct oversee the project and note special staff qualifications involved:

\_\_\_\_\_

12) Describe your plan of action, including the methods you will use to evaluate this project. \_\_\_\_\_

\_\_\_\_\_

13) What specific items would be covered by the grant? \_\_\_\_\_

\_\_\_\_\_

14) Has your school or organization received grants from the Ridge Meadows Education Foundation in the previous five years? Yes \_\_\_\_\_ No \_\_\_\_\_: if yes, please provide date, amount and purpose. \_\_\_\_\_

\_\_\_\_\_



15) Please provide details on how Ridge Meadows Education Foundation will be publicly recognized for any contribution the foundation may provide. \_\_\_\_\_

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**Please note: All items funded by the Ridge Meadows Education Foundation must remain property of School District #42 unless exempted by decision of the foundation.**

For Ridge Meadows Education Foundation only:

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
*Chair of RMEF*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
*RMEF Board Representative*

Approved Amount \_\_\_\_\_ Declined: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for your submission to  
The Ridge Meadows Education Foundation!  
Please email to [cherylashlie@telus.net](mailto:cherylashlie@telus.net)*